

## TANDRIDGE DISTRICT COUNCIL

### COMMUNITY SERVICES COMMITTEE

Minutes and report to Council of the meeting of the Committee held in the Council Chamber, Council Offices, Station Road East, Oxted on the 21 September 2021 at 7.30pm.

**PRESENT:** Councillors Wren (Chair), Swann (Vice-Chair), Caulcott, Crane, Gaffney (substitute in place of Lee), Hammond, Mansfield, Moore (substitute in place of Allen), North, O'Driscoll and Stamp

**ALSO PRESENT:** Councillors Farr and Lockwood

**APOLOGIES FOR ABSENCE:** Councillors Allen, Connolly and Lee

#### 112. MINUTES OF THE MEETING HELD ON THE 22ND JUNE 2021

These minutes were approved and signed by the Chair.

#### 113. QUESTIONS SUBMITTED UNDER STANDING ORDER 30

Questions had been submitted by Councillors O'Driscoll (2) and Caulcott (1). The questions and responses are provided at Appendix A to these minutes.

#### 114. COMMUNITY SERVICES QUARTER 1 21/22 PERFORMANCE REPORT

The Committee considered an analysis of progress against key performance indicators, together with an updated risk register for the first quarter of 2021/22.

Members discussed persistent anti-social behaviour in some areas. Officers confirmed that partnership working with other agencies such as the police took place to minimise anti-social behaviour across the District. Officers confirmed that a briefing to members of the committee would be arranged for a future date.

Information about the methodology for measuring performance against the street cleanliness indicator was also included. In response to questions from members, Officers confirmed that the methodology used had been developed by Tidy Britain and was commonly used by local authorities. They highlighted that it was beneficial to use the same methodology as others so that comparisons can be made easily.

Members also raised questions regarding food hygiene ratings and inspections conducted by the Environmental Health Team. Officers agreed to arrange a briefing session with committee members and the Environmental Health Team to discuss inspections and the food hygiene rating process.

**RESOLVED** – that the Quarter 1 (2021/22) performance and risks for the Community Services Committee be noted.

## **115. ANIMAL WARDEN SERVICE**

The Chair informed the Committee about trial arrangements for the provision of this service across both Tandridge and Mole Valley districts. Two Animal Wardens (one for each District) had been employed by the shared environmental health service, but one had recently retired. In light of this, a four month trial commenced in August 2021 with one warden covering both districts. A decision on whether to fill a second post would be based on an assessment (to be informed by the trial) about whether service levels can be maintained within acceptable limits whilst reducing partnership costs. The Chair explained that she represented the Council on the Environmental Health Joint Partnership Board and would work with Mole Valley's lead Member and senior officers to assess the effectiveness of the single post operating model.

The Chair also summarised the main tasks undertaken by the warden, namely the collection of stray domestic animals and inspection of premises for licensing purposes. Other activities, such as joint work with local police teams and the investigation of animal noise complaints would be undertaken on a priority basis.

Rising 8.38 pm

**Community Services Committee – 21<sup>st</sup> September 2021  
Standing Order 30 questions and responses**

**Questions from Councillor O'Driscoll**

- 1. Residents have raised concerns about garden waste not being collected. While I recognise the external factors that have influenced this situation, I would like to know what steps are being taken by Tandridge to get garden waste collected and when will collections run on time again? I would also like to thank Simon Mander for his wonderful work on sorting this.**

*Response from Simon Mander (Locality Services Manager):*

*There were certain factors out of our control. The suspension of the garden waste service for a fortnight was due to HGV driver shortages which are affecting a myriad of businesses and local authorities across the country. For example, the garden waste collections in the joint waste collection contract area in the west of Surrey has been suspended until 2022 and flats in the South London Waste Partnership area are having their recycling collected as refuse. Therefore, in comparison to others, the two-week suspension has been frustrating for residents and ourselves but it feels like a good result taking into account those factors.*

*As part of the suspension, subscribers were notified that they could put out 3 additional sacks when the service resumes. In terms of volume, it's the same volume as a 240 litre bin so when Biffa started collecting again they were, in effect, collecting double the amount. Therefore, it is easy to understand that those collections took longer than planned. If the collection could not be completed on the day, we were rolling it to the next day and Biffa have been working Saturdays to complete all the garden waste collections. Unfortunately, last Saturday Biffa were not able to complete due to volumes presented and there was one day in the week when one of the two vehicles was not working. All the outstanding collections were made on Monday 20<sup>th</sup> September 2021.*

*Personally, over the two weeks, I have received very few concerns from residents about delays from either direct contract or through the Customer Services Team. I would like to thank all Members and parish clerks who have passed on my updates to residents as I'm sure this has helped manage the message.*

*No more excess will be collected from today (Tuesday 21<sup>st</sup>), and there's the opportunity that the service can resume to normality although it does rely on there being no further issues with agency drivers going to different jobs, sickness and the volumes of garden waste do not increase further. It's an important factor that the amount of garden waste collected is still above levels seen before the lockdown period. The amount of tonnage Biffa are collecting has gone up.*

*A word of caution – the garden waste service is not a statutory service and therefore the Council's legal priority is to ensure that the statutory collections (refuse and recycling) take place. Defra have issued non-statutory guidance on which services should be prioritised and I can confirm that Garden Waste is a low priority service to continue if there are driver and loader shortages.*

*In terms of building more resilience:*

- 2 x loaders are currently going through LGV training and 4 x agency loaders are being trained to LGV standard by Biffa agency to serve on the Tandridge contract. However, it will take between 4 – 6 months to complete the training and test compared to a pre Covid times of around 2 months; and
- drivers have had their employment packages reviewed in light of market forces in order to improve retention.

*There is a meeting of the Surrey Environmental Partnership tomorrow (September 22<sup>nd</sup>) and there is going to be an update about driver shortages across Surrey as we are not in a unique position.*

- 2. The wildflower project in Tandridge and especially in Hambledon Linear Park in my ward has been very positively received. Will this scheme be expanded to other green spaces in Tandridge and how can we work to enhance our green spaces, especially in Caterham?**

*Response from Alison Boote (Executive Head of Communities):*

*I'm pleased to confirm that the wildflower meadows project will continue in both current locations and we are also planning to establish new meadows in other parts of the District.*

*We're following the Open Space Strategy ... number 25 of the District-wide actions states that we should review verge cutting frequency, consider wildflower meadows and, in particular, leave parts of the open space unmanaged so that wildlife can flourish. Also, number 2 of the Open Space Strategy states that we should explore opportunities to encourage biodiversity within the District's parks and open spaces. We are also going to look for opportunities to create wildflower corridors that provide safe havens for wildlife from one open space to the next. Wild spaces work so much better if they are connected in corridors rather than in isolation.*

#### **Question from Councillor Caulcott**

**I am pleased to see that Freedom Leisure are reporting a more favourable financial situation. However, I had been led to understand that the performance indicators for Freedom Leisure are poor, and difficult to enforce, leading to a less than ideal quality of service. What steps can the Council take to ensure that the quality of the provision by Freedom Leisure is acceptable and improves?**

*Response from Kate Haacke (Lead Asset Management Specialist):*

*An update on Freedom Leisure is provided in the agenda pack for item 4 on page 13. Prior to Covid, there were some concerns about the quality of the service, including the cleanliness of facilities. Those concerns had to be addressed during the pandemic to ensure they upheld high standards of cleaning for customers to feel comfortable to go back and use the facilities.*

*The contract that the Council has with Freedom Leisure does not specify specific KPIs, so enforcing good performance is challenging. Officers have been working on building a relationship with Freedom Leisure and this is going quite well.*

*We hold quarterly partnership meetings, the last of which was in July. We request key performance indicators from Freedom Leisure. The current area manager is very obliging and always happy to provide the information we request. We will continue to monitor their performance.*

*They were awarded some money from the National Leisure Recovery Fund grant from Sport England and one of the conditions was participation by the leisure provider [Freedom Leisure] in ongoing monitoring. This includes customer feedback surveys. Officers have not seen the results but will try to get hold of them.*

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